
Zagreb School of Economics and Management (ZSEM) Erasmus+ Program 2023/24 - Financial Support Competition for Internships

Are you a ZSEM student seeking professional experience abroad during the academic year 2024/25? This competition is your gateway to an Erasmus+ internship, accompanied by exceptional benefits:

Eligibility:

This competition welcomes regular and extraordinary undergraduate or graduate students at ZSEM.

Duration:

Your internship can span from 2 to 12 months. While combinable with a study stay, the duration cannot exceed 12 months.

Financial Support:

- As an Erasmus+ student, you'll receive a monthly financial grant during your internship abroad. The amount varies, with outgoing students receiving either 700 or 650 Euros monthly, depending on the selected program country for exchange. Also depending on ongoing Erasmus project. Students without travel support can receive an additional 50 Euros and up to 4 extra travel days for green travel. Access the statement for green travel [here](#).

- The monthly Erasmus+ financial support for students going on an internship abroad within and outside Europe during the academic year 2024/2025 is detailed in [\[this document\]](#)

Travel support:

- Students cannot receive travel support for mobilities within program countries. However, for green travel, students can receive an additional support of 50 EUR and up to 4 days of financial assistance.
- Based on the distance band calculator, students can receive travel support for mobilities outside of EU countries.

Limitations:

You cannot receive this financial support if you're already receiving other EU funds simultaneously. However, national or local scholarships are not considered double funding.

Students with Fewer Opportunities:

Our commitment extends to supporting students facing unique challenges. Those within specific categories and going for long-term mobility may receive an additional top-up of 250 Euros per month. For further information about these categories and the required documentation, please refer to this link: [\[Special Categories Eligibility Criteria\]](#)

Clicking on the provided link will lead you to a document outlining who qualifies for each category and the corresponding documents required to verify eligibility.

6. Selection Criteria:

The primary selection criterion is the submission of the requested documents. Students with fewer opportunities are prioritised in cases of equal academic qualifications.

7. Application Process:

To apply, complete and sign the:

- [Application form](#)
- Required documentation also includes:
- Copy/scan of the ID card for applying within the EU and copy/scan of passport (both sides)
- Copy/scan of the EU insurance card for applying within the EU or a copy of a private insurance health insurance policy covering the mobility period (must cover at least 30000 €) for applications outside the EU.
- For practice, additional insurance against accidents at work and against liability is also mandatory. If the company does not cover the same, the student will have to take out private insurance himself: contact the Erasmus coordinator for assistance.
- Filled OIB table ([in Excel format](#)).
- Confirmation that the student owns the account provided in the OIB table.
- Signed [Traineeship agreement](#) between student and employer. Access a guide on how to fill out the learning agreement [Here](#),

- For students with disabilities or lower socio-economic opportunities, provide all the above-mentioned documents along with a certificate from an authorized institution showing the degree of disability or socio-economic status.
- Ensure all required documentation is submitted electronically to amali@zsem.hr. This competition is for Fall and Spring semesters.

PS: Please note that the competition is always open until our funds are depleted.

8. Publication of Results:

Results will be published on the International Office's website within one month after submitting the required documents.

9. Appeal Procedure:

- An appeal to the legal service of ZSEM may be lodged against the decision on selecting candidates within 8 days of the announcement of the competition results. The appeal must be submitted in writing. The Commission will make a decision on the appeal.

10. Data Privacy:

- All personal data provided by the candidates in the application and throughout the subsequent process will be processed to conduct the relevant tender, including the evaluation of submitted applications. The results of the competition will be publicly announced to ensure transparency of the procedure. The processing of personal data is necessary for taking actions preceding the conclusion of the contract and for potential subsequent contract conclusions. The European Commission oversees the processing of personal data for the Erasmus+ program. Further information on processing can be found at <https://webgate.ec.europa.eu/erasmus-esc/index/privacy-statement>
Please visit the [Mobility Agency](#) website for more information.

Seize this opportunity to gain international experience and financial support for your internship. Best of luck!

International office, April 1, 2024.