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Zagreb School of Economics and Management

Hereby issues

**A Call for Entry into Graduate MBA Program  
Academic year 2021/2022**

**Duration of the program:** 2 semesters, 60 ECTS credits.

**Requirements:** completed four-year professional or undergraduate university program, acquired 240 ECTS credits.

Candidates with completed four-year program in the field other than economics or business, can also apply under the condition to take the preliminary semester with the following courses: Principles of Economics, Principles of Marketing, Principles of Business Finance, Principles of Management, Principles of Accounting.

**Graduate MBA program tuition fee:** 10.400,00 Euro

To be paid in kunas according to the selling exchange rate of the PBZ bank on the day of payment.

The tuition fee includes: coursework, all teaching materials, business cases, library access for all mandatory literature, Loomen on-line platform, assistance by the Career Centre and International Office.

- Executive MBA students additional charge: 2.000,00 Euro

To be paid in kunas according to the selling exchange rate of the PBZ bank on the day of payment.

Additional charge is applied for the tailored execution of the coursework, week-end classes and other special services.

- Global Executive MBA students additional charge: 7.600,00 Euro

To be paid in kunas according to the selling exchange rate of the PBZ bank on the day of payment.

Additional charge is applied for the tailored execution of the coursework and exchange cooperation program (Italy, Luxembourg and possibly other locations).

- Preliminary semester tuition fee: 2.000,00 Euro

Payments by following credit cards are acceptable:

- PBZ Card Premium Visa – up to 12 installments without interest
- Diners – up to 12 installments without interest
- Bank account in PBZ d.d.: Visa, Maestro – up to 12 installments without interest
- Bank account in other banks: Mastercard, Maestro, Visa, UnionPay International – a single installment.

Working language: English and Croatian.

Application process: candidates need to fill out the online application at [www.zsem.hr](http://www.zsem.hr) and submit the following documents:

- diploma certifying the achieved academic degree (original or a certified copy; translated by certified translator in English or Croatian language)
- diploma supplement or an official grade transcript (original or a certified copy; translated by certified translator in English or Croatian language)
- personal ID card copy
- passport copy with a clearly visible photography of the candidate (foreign students only)
- two recommendations (academic or professional) by persons informed of the candidate's academic or professional qualifications; if candidate's GPA is lower than 3.5, the third recommendation is mandatory
- motivation letter
- CV in English in Europass format
- document proving that you have adequate financial means for studying at ZSEM (most often the 'bank statement' - foreign students only)
- proof of payment of the application fee: 150,00 kunas (EU students), or 150,00 euros (students outside EU).

For international students, all documents for submission need to be in English. When official documents are translated into English, translation needs to be done by a certified court

translator. International students are obliged to consult with Croatian authorities regarding the Temporary Stay Permit (“*Privremeni boravak*”).

Application documents have to be submitted to [mbaadmissions@zsem.hr](mailto:mbaadmissions@zsem.hr)

On-line application deadline: July 31, 2021.

Lectures at the MBA program will start in September, 2021.

Admission to the MBA program will be evaluated according to the following scales:

- Academic success in the undergraduate and graduate program – 30%
- Interview with a candidate – 30%
- 2 recommendations on academic or professional qualifications – 25%
- Motivation letter – 15%

Application documents will be processed by the Graduate Teaching Committee and candidates who successfully pass the screening procedure will be called for an interview as the last step for admission.

The enrollment will be done according to the schedule and candidates invited for enrollment will be informed by the MBA administrator by e-mail.

All candidates are expected to strive for academic and/or business excellence, and to own their own portable computer.

Further information: [www.zsem.hr](http://www.zsem.hr)