



## CERTIFICATE OF ATTENDANCE

Students name:

Name of the host University:

ACADEMIC YEAR 20\_\_/20\_\_

FALL/WINTER TERM \_\_\_\_

SPRING/SUMMER TERM \_\_\_\_

## ARRIVAL

Has arrived on:

(day)

(month)

(year)

Name of signatory:

Function:

Date

Stamp

Signature

## DEPARTURE

Has left on:

(day)

(month)

(year)

Name of signatory:

Function:

Date

Stamp

Signature

### INSTRUCTIONS FOR THE HOST INSTITUTION

Please note that our Full Year students need a Certificate of Attendance for each term: Fall/Winter Term Certificate and Spring/Summer Term Certificate.

### INSTRUCTIONS FOR THE STUDENT

- **ARRIVAL:** When signed and stamped, scan these Certificate and send it by e-mail to the International Office at ZSEM at [jaguayo@zsem.hr](mailto:jaguayo@zsem.hr). You must keep the original form in order to have it signed by your Host Institution upon departure.
- **DEPARTURE:** Please, once signed and stamped, hand it to the ZSEM International Office.